



**BROOKFIELD BOARD OF FINANCE  
REGULAR MEETING AGENDA  
WEDNESDAY, JULY 13, 2016 7:00pm  
BROOKFIELD TOWN HALL, ROOM 209**

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**CALL TO ORDER:** Chairman R. Gianazza began the meeting at 7:05; beginning with the Pledge of Allegiance.

**Present for the Board:** Chairman R. Gianazza, Secretary S. Hathorn, M. Mulvaney, J. Rossi, M. Zerbe, and First Selectman S. Dunn

**Also Present:** Treasurer J. Lucas (arrived at 7:50pm), Town Controller K. Siegrist, and members of the public and press

**PUBLIC COMMENT**

1. Jane Miller, 115 Obtuse Hill Road
2. Ron Jaffe, 21 White Pine Road

**APPROVAL OF MINUTES**

A motion was made by Secretary S. Hathorn, seconded by M. Mulvaney, to approve June 15, 2016 Board of Finance Special Meeting Minutes as written. Motion passes 5-0.

**COMMUNICATIONS AND CORRESPONDENCE:** Secretary S. Hathorn reported receiving correspondence from the following people:

1. Ron Jaffe
2. Howard Lasser
3. Dan Walker – vacancy application
4. Annette Zatkovich – vacancy application
5. Jerry Friedrich – vacancy application
6. Matt Grimes – vacancy application
7. William Leverage – vacancy application
8. Glenn Rooney – vacancy application
9. Ricky Ramos – vacancy application (previously noted)
10. Dan Devorsetz – vacancy application (previously noted)

**REPORT OF THE FIRST SELECTMAN:** First Selectman S. Dunn reported on the following: Hiring of Temporary Senior Accountant, 11.2 Munis System, Munis agreement for education department, 4 Corners Project, Meeting with Eversource, Hiring of Social Services Director, Old Town Hall, Town Hall Roofing Project, Still River Greenway, Brookfield Village and Cadigan Park.

**REPORT OF THE FINANCE DIRECTOR:** Town Controller, K. Siegrist, gave the Board an overview of the Revenue & Expenditure Report for the month of June 2016. She also gave a summary on the status of Capital Projects.

**REPORT OF SUBCOMMITTEES:**

**Audit Committee:** Secretary S. Hathorn stated that the committee will meet with RSM to discuss funds to include in the audit. He will give his report at the August meeting.

**OLD BUSINESS**

1. Four Corners Streetscape Update – Discuss update emailed by Greg Dembowski – this agenda item will be discussed at the August meeting.

2. Update discussion on the hire of a firm to conduct an investigation of general fund – Chairman R. Gianazza will meet with First Selectman S. Dunn and BDO to discuss the scope and cost lay out structure.

### **NEW BUSINESS**

1. A motion was made by Secretary S. Hathorn, seconded by J. Rossi, to approve an appropriation not to exceed \$34,000 from the Police Department Outside Services Fund, for the purpose of purchasing a replacement Criminal Booking Livescan Workstation and a new CS500eNB – Livescan Ten Print System for applicant printing. Motion passes 5-0.
2. Possible Motion regarding Recycling Rewards Grant BK 3 Truck – this agenda item will be discussed at the August meeting.

### **OTHER ITEMS TO COME BEFORE THE BOARD**

M. Mulvaney made a motion, seconded by Secretary S. Hathorn, to vote to fill the Vice Chairman on a temporary basis. Motion fails 1-4.

#### Members Voting Yes

M. Mulvaney

#### Members Voting No

Chairman R. Gianazza  
Secretary S. Hathorn  
Jeff Rossi  
M. Zerbe

J. Rossi made a motion, seconded by M. Mulvaney, to amend the agenda to add to vote on a replacement candidate to fill the vacancy by the departure of Steve O'Reilly. J. Rossi withdrew his motion.

The Board scheduled a Board of Finance Special Meeting on Tuesday, July 19, 2016 at 8:00pm, Town Hall, Room 209.

### **PUBLIC COMMENT**

1. Ron Jaffe, 21 White Pine Road

**ADJOURNMENT**: A motion was made by M. Mulvaney, seconded by M. Zerbe to adjourn the meeting. Motion passes 5-0. Meeting adjourned at 8:15pm